

Bus Fare Reimbursement Claim Form

For adult students who are eligible for the child student fare concessions and have been paying the adult student fare.

To be eligible to claim the reimbursement of bus fares you must have met the eligibility criteria and received approval for the Child Fare Concession. Travel must have occurred between the beginning and the end of the school year in which you qualify for assistance and reimbursement will only be for a maximum of 8 weeks travel prior to the receipt of your pass.

Name of student _____

Residential Address _____

Post Address _____

Enrolled at (name of institute) _____

Evidence of travel to and from school (bus tickets or written letter from school confirming enrolment, attendance and travel arrangements). _____

Bus fare paid per trip _____ Number of trips being claimed _____

If evidence of travel is other than bus ticket receipts, please fill in the following:

Months that school travel occurred (tick appropriate box)

For travel between _____ (home suburb) and _____ (name of school).

School Year	February	March	April	May	June	July

School Year	August	September	October	November	December	

Days regularly travelled each week (tick appropriate box)

Days	Monday	Tuesday	Wednesday	Thursday	Friday
AM					
PM					

Please provide direct bank deposit details.

Name of Account Holder _____ BSB No. _____ Account No. _____

Signature Date.....

You can lodge this completed form by posting it to Passenger Transport Services, GPO Box 936, Hobart, 7001.

Please contact your school for further information or download a form from www.dier.tas.gov.au/transport/concession_information_and_forms

<i>Office Use Only</i>	<i>Office Use Only</i>
Approved for payment / Not Approved	Processed:
Urban Fare (\$1.20)	Amount \$
Urban Fringe Fare (\$0.90 2010 onwards)	Processed by:
Signature of approving officer	Date:
Dated Manager, Passenger Transport Concessions	