

# National Written-off Vehicle Notification Form

This form should be completed and sent to the jurisdiction where the vehicle is, or was, last registered before disposing of the vehicle. It applies to all light motor vehicles and motorcycles. For reporting other classes of vehicle you should check with the registration authority. All items marked \* are mandatory information where applicable.

**Vehicle Details**

Make*	<input style="width: 90%;" type="text"/>	Model*	<input style="width: 90%;" type="text"/>	Vehicle Type* [please tick]																	
VIN* [17 characters]	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"><tr><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td><td style="width: 12.5%;"></td></tr></table>																				<input type="checkbox"/> Motor vehicle
Registration Number	<input style="width: 80%;" type="text"/>	Label Number 1	<input style="width: 80%;" type="text"/>	<input type="checkbox"/> Motorcycle																	
		Label Number 2	<input style="width: 80%;" type="text"/>	<input type="checkbox"/> Trailer																	
		Engine Number	<input style="width: 80%;" type="text"/>	<input type="checkbox"/> Caravan																	

**Notifier Details**

Surname*/Company Name*	<input style="width: 95%;" type="text"/>	Licence N <sup>o</sup> [optional]	<input style="width: 90%;" type="text"/>
Given Name(s)*/ABN*	<input style="width: 95%;" type="text"/>	Contact Phone*	<input style="width: 95%;" type="text"/>
Address*	<input style="width: 95%;" type="text"/>		
		Postcode	<input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>
Type of Notifier* [please tick]	<input type="checkbox"/> Insurer	<input type="checkbox"/> Auction House	Client/Customer Number# [if applicable] <input style="width: 95%;" type="text"/> <small># Mandatory for NSW, NT &amp; Qld vehicles. Contact the Registration Authority if you do not have a number.</small>
	<input type="checkbox"/> Dealer	<input type="checkbox"/> Auto Dismantler	
	<input type="checkbox"/> Assessor	<input type="checkbox"/> Other	

**Incident Details**

Date Write-off decision made*	<input style="width: 90%;" type="text"/>	Notifier's Reference Number [if applicable]	<input style="width: 95%;" type="text"/>
Write-off type* [please tick]	<input type="checkbox"/> Repairable Write-off	<input type="checkbox"/> Statutory Write-off	

**Damage Details\* [up to two incident types may be recorded]**

1. Select the incident type that has resulted in the damage from those listed below and enter its letter in the first Incident Type box. If a second incident type is involved, enter its letter in the second Incident Type box.
2. Refer to the diagrams overleaf and match an appropriate damage severity code to each location where the vehicle is damaged. Enter the damage severity codes against the numbered damage locations in the first Incident Type table below. Only use the second table if a different incident type has also caused damage.

Incident Type -	[I] Impact/collision	[F] Fire	[M] Malicious/stripping	[H] Hail	[W] Water													
Incident Type <input type="checkbox"/>	Damage Location	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
	Damage Severity Code	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>
Incident Type <input type="checkbox"/>	Damage Location	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
	Damage Severity Code	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>	<input style="width: 20px;" type="text"/>

**Statutory Declaration**

I declare that the information given on this form is true and correct.

Signature ..... Date

**CONFIDENTIALITY NOTICE:**  
The information contained in this form is required by law to be recorded on a written-off vehicle register and may be disclosed or used for investigation, law enforcement or other purposes in accordance with the legislation of the State or Territory concerned. It will not be disclosed to any third parties without consent unless authorised by law.

## Write-off Definitions

### STATUTORY WRITE-OFF

This is a motor vehicle or motorcycle that has been so severely damaged that it should not be repaired and should only be used for parts. A statutory write-off cannot be re-registered and the Vehicle Identification Number [VIN] cannot be re-used. Caravans and trailers cannot be classified as statutory write-offs.

Where a damaged motor vehicle or damaged motorcycle is considered to be a total loss [except for stripped vehicles] and it has any of the following damage types it is to be classified as a statutory write-off.

#### 1. Impact Damage in three or more of the five indicators in the table below.

Note: The use of the term *Impact Damage* is intended to mean damage that is obvious and was caused directly by heavy impact with some solid object during a severe crash event.

Where damage sustained to the:	<ul style="list-style-type: none"> <li>Any damage to the suspension. This does not include minor suspension damage of the type and severity that might be incurred in "normal" driving by hitting potholes or kerbs, etc.</li> <li>Damage to mechanical components such as engine blocks, transmission cases and axle housings. This type of damage will have typically deformed, cracked or broken one or more of these components.</li> </ul>
<ul style="list-style-type: none"> <li>Roof [turret] is 300mm x 300mm or more</li> <li>Floor pan [cabin area] is 300mm x 300mm or more</li> <li>Firewall is 300mm x 300mm or more</li> </ul>	
<p><b>Motorcycle impact damage</b> - Where a motorcycle has suspension damage and two areas of structural frame damage [excluding scratching damage] the motorcycle is to be classified as a statutory write-off.</p>	

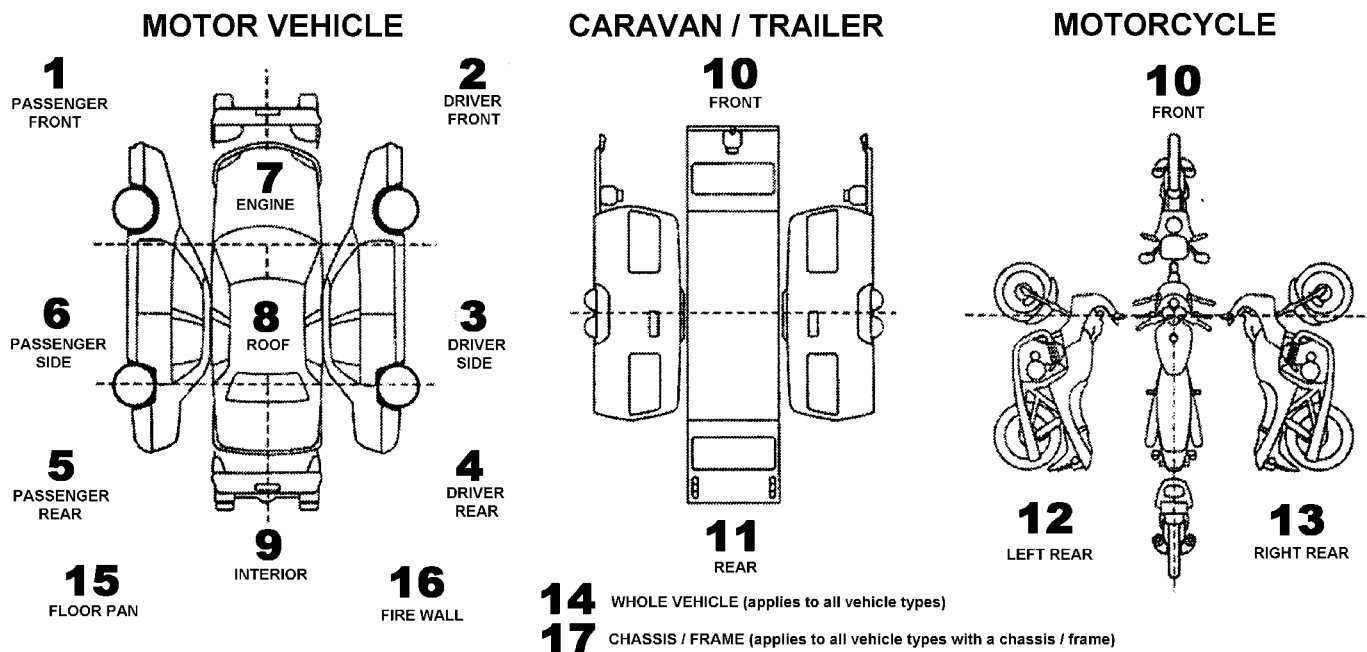
- Fire Damage** – when the vehicle is burnt to such an extent that it is only fit for wrecking or scrap.
- Theft / Malicious Damage / Vehicle Stripped** – where the vehicle is damaged, dismantled or stripped of all or a combination of most exterior and interior body parts, panels and components such as wheels, bonnet, guards, doors, boot lid etc. and is uneconomical to repair, or if the vehicle is to be disposed of in an un-repaired state and the cost of repairs would be more than 20% of its pre-incident value.
- Water Damage** – when a motor vehicle is immersed in salt water above the level of the door sill for any period or a motorcycle is fully immersed in salt water for any period OR when a motor vehicle is immersed in fresh water up to the dashboard/steering wheel for more than two days [48 hours] or a motorcycle is fully immersed in fresh water for the same period.

A MORE DETAILED SET OF GUIDELINES FOR THE STATUTORY WRITE-OFF CRITERIA IS AVAILABLE AT: <http://www.carsafe.com.au/swo> (tbc)

### REPAIRABLE WRITE-OFF

This is a vehicle that is a total loss but does not meet the criteria for a STATUTORY WRITE-OFF.

## Damage Location Codes



## Damage Severity Codes

A - Heavy Panel (replace panels)	J - Major vandalism (interior parts, external panels)
B - Light Panel (repairable, traditional or paintless)	K - Minor vandalism (wheels, radio, damaged locks)
C - Heavy structural	L - Full salt water water immersion
D - Light structural	M - Full fresh water water immersion
F - Major engine damage	N - Burnt
G - Minor engine damage	O - Smoke and heat (minor engine fire or minor interior exposed to external heat source)
H - Major stripping (interior parts, external panels)	P - Minor smoke (smoke and/or soot damage to the interior)
I - Minor stripping (wheels, radio damaged locks)	