



# Transport Access Scheme

## APPLICATION FOR AN AUSTRALIAN DISABILITY PARKING PERMIT FOR A DISABILITY CARE ORGANISATION

Organisation disability parking permits are only issued to disability care organisations that are registered as incorporated bodies. Each parking permit is assigned to a vehicle registration number and this **vehicle must be registered in the organisation's name.**

**A \$50.00 (GST Incl.) fee is applicable for each organisation permit. Permits issued will have a two year expiry and are not transferable between vehicles.** Payment methods accepted include cheque or money order to be made out to - Passenger Transport Services Branch.

An organisation disability parking permit is only **valid** for use when the **vehicle is transporting a current Transport Access Scheme member.** See Parking Concession guidelines below for full details on parking permit conditions.

### Please Note

1. Personal information will be collected from you for the purpose of assessing your eligibility for assistance under the Transport Access Scheme, and will be used by the Department of Infrastructure, Energy and Resources (DIER) for assessing and managing the application in accordance with operational policy and guidelines governing the Scheme.
2. Failure to provide this information may result in your application not being able to be processed.
3. Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to law enforcement agencies, courts and other organisations authorised to collect and keep it.
4. Your basic personal information may be disclosed to other public sector bodies where necessary for the efficient storage and use of the information.
5. Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to which it relates on request to DIER. You may be charged a fee for this service.

### Parking Concessions

An Australian Disability Parking Permit issued by the Transport Access Scheme to a disability care organisation entitles the vehicle shown on the permit to park:

- **in parking zones designated for people with disabilities – for not longer than any time which may be displayed on the parking sign,**
- in an area controlled by a parking sign (including parking meters) indicating a time limit of less than 30 minutes - **for a maximum of 30 minutes,**
- in an area controlled by a parking sign (including parking meters) indicating a time limit of between 30 minutes and one hour - **for a maximum of two hours,**
- in an area controlled by a parking sign (including parking meters) indicating a time limit of one hour or longer - **for twice the time indicated on the sign.**

Concessions apply to on street parking only, but many Municipal Councils have designated vehicle spaces in off street car parks for people with disabilities.

### Please Note

- Organisations are not entitled to use their parking permit unless the Transport Access Scheme Member is leaving the vehicle
- Parking Concessions only apply if the organisation disability parking permit is displayed on the left hand side of the front windscreen so that the permit number can be clearly seen by parking officers. Parking infringement notices will be issued where permits are detected being used outside of the conditions specified above.
- **The maximum time allowed by a parking meter, or for a parking space for which a voucher vending machine is in operation, must be paid before the additional time allowances conferred by the disability parking permit come into effect.**

TO BE COMPLETED BY THE ORGANISATION'S REPRESENTATIVE

Organisation Name

ABN

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Vehicle Registration Number

Organisation's Representative

Title

Family Name

Given Name(s)

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Position Title eg Manager, Director

Postal Address

Suburb/Town/Locality

Postcode

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Telephone Number

Fax Number

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Email Address

Please Note: Vehicle must be registered in the organisation's name

Declaration:

I certify that the above information is correct. I acknowledge that misuse of any of the parking concessions provided may lead to cancellation of any parking permit issued, and could result in legal action being taken.

Signature ..... Date .....

When completed please return this form to:

Transport Access Scheme  
Department of Infrastructure, Energy and Resources  
GPO Box 1242  
HOBART TAS 7001

Email: [passenger.transport@dier.tas.gov.au](mailto:passenger.transport@dier.tas.gov.au)  
Enquiries: 1300 851 225

Office Use Only

Permit Number Issued

Application: Approved  Refused

Comments: .....

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Assessment Officer: ..... Date: .....