What is a student bus pass for free travel?

This allows an eligible student to travel for free on a fare charging bus service between home and school.

Free travel applies between 6:00 am and 7:00 pm Monday to Friday during school terms.

Who is eligible for a student bus pass for free travel?

The student must be:

* under 18 OR turning 18 in the year of study
* attending classes at a school or college recognised by the Department of Education
* a full-time student (600+ hours per year).

AND one of the following:

* hold or are listed as a dependent on a current concession card \* or
* attending their rural home area school, but only have a fare paying bus service available or
* under a Care and Protection order. The case manager is required to complete the application form and provide a letter on official departmental letterhead.

\* accepted concession cards are:

* Centrelink Health Care Card (HCC)
* Centerlink Pensioner Concession Card (PCC)
* Department of Veterans Affairs (DVA) Pensioner Concession Card

Please note

The card-holder must supply their Customer Reference Number (CRN) or DVA File Number on the application.

The CRN contains nine numbers and one letter which is located on your HCC or PCC.

Your Medicare Card number is NOT a valid CRN.

Applicants under 16 years of age, who have their own HCC, must also supply a photocopy of the card with the application.

Department of State Growth

A student may be eligible for a free transfer, if they need to transfer from one fare charging bus service to another to complete their travel between home and school. The student will only be required to pay for one trip.

Guidelines

New/ renew student bus pass for free travel

application form

Free transfer

Who is NOT eligible for a student bus pass for free travel?

A student who:

* is enrolled part time
* is already 18 years of age or older before 1 January of the current school year.
* travels between home and school on a free rural school bus service
* attends a registered training organisation, not recognised by the Department of Education.

How to apply

Online – fast track applications

1. Do not complete this form.
2. Go to www.transport.tas.gov.au
3. Select apply for a student bus pass online.
4. Select apply for a new or renew student bus pass for free travel.
5. Fill in the information requested.
6. Submit your application.

Paper applications can be submitted via any Service Tasmania shop OR via email at bus.passes@stategrowth.tas.gov.au (PDF or JPG only)

OR by mail at

Passenger Transport Branch

GPO Box 1242 Hobart TAS 7001

How long before the student bus pass for free travel arrives?

You will receive your student bus pass for free travel before the start of the school year, provided the application is submitted by the end of the first week in January.

Applications can take up to four weeks to process at other times during the year.

|  |  |
| --- | --- |
| Entered by: |  |

* Fill out all sections of this application form if the student is under 18 or turning 18 in the current school year.

|  |  |
| --- | --- |
| ID number: |  |

* Applications close 15 November for the current school year
* If some details are not provided, delays will occur and your application office use only

may be rejected.

1

. APPLICANT DETAILS

The applicant is the PARENT or GUARDIAN of the student unless they are a student with their own concession card. (Note:

Students aged less than 16 years must submit a photocopy of their concession card with their application.)

Title:

Family name:

Given name(s):

Residential address:

Suburb/Town:

Postcode:

Postal address (if not same as above):

Suburb/Town:

Postcode:

Mobile:

Daytime phone number:

Date of birth:

Email address:

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. FREE TRAVEL ELIGIBILITY DETAILS

Suburb/Town:

Postcode:

Second home or boarding address:

Care and protection order:

(supporting documents to be attached)

OR

Concession card scheme details: Please indicate card type and your Customer Reference Number (CRN).

No:

Yes:

Health Care Card:

Pensioner Concession Card:

Veterans’ Affairs Pension Card:

Enter CRN number below (the CRN is 9 numbers and 1 letter)

Enter DVA number below

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| --- |
| Customer Consent:  I ................................................................................................................................................................................................., authorise:   * the Department of State Growth to use Centrelink Confirmation eServices to perform a Centrelink Confirmation eServices enquiry of my Centrelink or Department of Veterans’ Affairs Customer details and concession card status in order to enable the Department of State Growth to determine if I qualify for a concession, rebate or service. * the Australian Government Department of Human Services to provide the results of that enquiry to the Department of State Growth.   I understand that:   * the Australian Government Department of Human Services will use information I have provided to the Department of State Growth to confirm my eligibility for a student bus pass for free travel and will disclose to the Department of State Growth personal information including my name, address, payment and concession card type and status. * this consent, once signed, remains valid while I am a customer of the Department of State Growth unless I withdraw it by contacting the Department of State Growth or the Department of Human Services. * I can obtain proof of my circumstances /details from the Australian Government Department of Human Services and provide it to the Department of State Growth so that my eligibility for a student bus pass for free travel can be determined. * If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for a student bus pass for free travel provided by the Department of State Growth.   Card holders name Signature Date signed |
|

1. HOW MANY STUDENTS ARE YOU APPLYING FOR?

This application relates to the 20.............. school year.

1. DETAILS OF STUDENT(S)

Pass number:

Family name:

Given name(s):

Date of birth:

School/Campus:

Grade:

Travel details

If the student travels on more than one bus service in the AM or the PM, please list.

From (suburb)

To (suburb)

Bus operator’s name eg Redline, O’Driscoll, Metro

1

st am

2

nd am

1

st pm

nd pm

2

Student one

Is the Student

under 18

or turning 18 in the current school year?

Is the Student enrolled in

full-time

study?

yes

no

Pass number:

Family name:

Given name(s):

Date of birth:

School/Campus:

Grade:

Travel details

If the student travels on more than one bus service in the AM or the PM, please list.

From (suburb)

To (suburb)

Bus operator’s name eg Redline, O’Driscoll, Metro

st am

1

nd am

2

1

st pm

nd pm

2

Student two

Is the Student

under 18

or turning 18 in the current school year?

Is the Student enrolled in

full-time

study?

yes

no

office use only

office use only

Pass number:

Family name:

Given name(s):

Date of birth:

School/Campus:

Grade:

Travel details

If the student travels on more than one bus service in the AM or the PM, please list.

From (suburb)

To (suburb)

Bus operator’s name eg Redline, O’Driscoll, Metro

1

st am

2

nd am

1

st pm

nd pm

2

Student three

Is the Student

under 18

or turning 18 in the current school year?

Is the Student enrolled in

full-time

study?

yes

no

office use only

1. PERSONAL INFORMATION PROTECTION STATEMENT

You are providing personal information to the Department of State Growth, which will manage that information in accordance with the Personal Information Protection Act 2004. The personal information collected here will be used by the Department for the purpose of assessing eligibility for student concession travel program and for cross-checking eligibility for other travel assistance. Failure to provide this information may result in your application not being able to be processed or records not being properly maintained. The Department may also use the information for related purposes, or disclose it to third parties in circumstances allowed for by law. You have the right to access your personal information by request to the Department and you may be charged a fee for this service.

ENQUIRIES

Phone 1300 135 513 or email bus.passes@stategrowth.tas.gov.au

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| --- |
| 6. DECLARATION  I declare that the information I have given is correct and I authorise officers of the Department of State Growth to conduct any necessary checks to verify the information I have supplied. |
| Signature of applicant (person named in Section 1) Date dd/mm/yyyy |

7. SUBMITTING YOUR PAPER APPLICATION

Paper applications can be submitted via any Service Tasmania shop OR via email at bus.passes@stategrowth.tas.gov.au (PDF or JPG only) OR by mail:

Passenger Transport Branch

GPO Box 1242

HOBART TAS 7001