

Code of Behaviour - Drivers

Fundamental Principle/Message (universal)	Standards (universal)	Specifics (may be site specific - locally defined)	
As a driver, do not either through action or inaction cause or allow to occur injury, loss or damage to persons or property	Respect passengers and their property	Do not harass, intimidate or coerce any passenger	
		Refrain from the use of force for any reason	
		Deal with passengers as individuals as you would have them deal with you	
		Maintain a record of lost property and report/return such items to the school	
		Do not open or search any bag without authorisation	
	Operate the bus in a safe and appropriate fashion		Do not carry more passengers than authorised for the vehicle
			Do not smoke while operating/occupying the vehicle
			Do not consume or be under the influence of alcohol (0.0 BAC req'd)
			Observe all road rules
			Do not leave passengers unattended while on the vehicle
			Ensure passengers are properly seated before moving the vehicle
			Where standees are carried, ensure no passenger is blocking the door or exit
			Allow adequate time for passengers to board/exit before moving off
			Behave and communicate in a professional and courteous manner at all times
	Do not set down passengers other than the destination nominated by the passenger other than for safety or other reasonable cause		
	Adhere to the published timetable and avoid early departures		
	Be polite even when administering discipline/warnings		
	Do not use improper language or forms of address		
	Maintain a neat and tidy appearance		
	Drive courteously and professionally		
Administer the rules applicable to your bus consistently and impartially		Be consistent in your behaviour	
		Do not encourage or display favouritism	
		Apply the code as written - not as you may interpret it from time to time	