

Hire & Drive passenger services Information Sheet

What You Will Find In This Information Sheet

- 1) General Information
- 2) About The Vehicle Status
 - a) How do I have my vehicle recorded as a Hire and Drive Vehicle?
 - b) Can I remove Hire and Drive status from my vehicle?
- 3) Accreditation
 - a) As a Hire and Drive passenger service operator, do I need to be accredited?
- 4) Vehicle Inspection
 - a) Does my hire and drive vehicle need to be inspected?
- 5) Application Form/Fees
 - a) Addition/removal of Passenger Vehicle and/or Hire and Drive status
 - b) Application for accreditation
- 6) Like Further Information?

1. General Information

A passenger vehicle that is let or rented for hire to be driven by the hirer must be registered as a Hire and Drive Vehicle. This is to ensure that the correct Motor Accidents Insurance Board (MAIB) insurance premium class is allocated, and to prompt regular inspection where required.

Hire and Drive Vehicles do not require a separate licence. Hire and drive status will be signified by MAIB premium class 8 being allocated on the vehicle registration record.

Vehicles used to carry goods, such as:

- Single-cab utilities;
- vans; and
- trucks

are not required to be registered as Hire and Drive Vehicles, even if they are hired out to be driven by the hirer.

However, a dual-cab utility or a camper van/mobile home that is let or rented for hire is regarded as having a primary purpose of carrying passengers, and therefore is required to be registered as a Hire and Drive Vehicle.

2. About The Vehicle Status

a. How do I have my vehicle registered as a Hire and Drive Vehicle?

The registered operator of the vehicle should visit Service Tasmania to have the vehicle's registration status adjusted to class 8 MAIB premium. NO SPECIFIC APPLICATION DOCUMENT TO ADD MAIB PREMIUM IS REQUIRED. However, a Hire and Drive inspection report may need to be provided-see sections 4 and 5 below.

b. Can I remove Hire and Drive status from my vehicle?

Yes – if the vehicle is no longer used for hire and drive purposes, the registered operator of the vehicle may request at Service Tasmania, or email TES@stategrowth.tas.gov.au, to have the vehicle's hire and drive registration status removed. A refund of the difference in MAIB premium may be applicable.

NO SPECIFIC APPLICATION DOCUMENT TO REMOVE MAIB PREMIUM IS REQUIRED.

3. Accreditation

As a hire and drive operator, do I need to be accredited?

Yes - all persons providing a hire and drive passenger service must be [accredited](#) by the Transport Commission.

An accredited passenger transport service operator may hire a vehicle to another accredited passenger transport services operator without the need to also be separately accredited to provide a hire and drive passenger service.

If, however, an accredited passenger transport service operator hires one of their vehicles to a member of the public acting in a private capacity, the operator must also hold separate hire and drive passenger service accreditation.

The Department has developed an accreditation manual for Hire and Drive operators, which details requirements of operators and vehicles. The manual can be found at this [link](#).

4. Vehicle Inspection

Does my hire and drive vehicle need to be inspected?

If the hire and drive vehicle has less than 10 seats:

- and is less than 3 years old it is not required to be inspected (other than its' initial registration inspection) until it reaches 3 years of age; or



Tasmanian
Government

- is greater than 3 years but less than 15 years old it must be inspected every 12 months; or
- is more than 15 years old, it must be inspected every 6 months.

If the hire and drive vehicle has 10 or more seats:

- and is less than 12 months old, it must have an initial inspection; or
- is more than 12 months old but less than 15 years old, it must be inspected every 12 months;
- or is more than 15 years old, it must be inspected every 6 months.

All inspections of Hire and Drive vehicles are carried out by [Authorised Inspection Stations](#) (AIS).

Inspection fees are payable to the AIS.

5. Fees

Addition or removal of Hire and Drive registration status

The registered operator of the vehicle should visit Service Tasmania to have the vehicle's registration premium adjusted. NO SPECIFIC APPLICATION DOCUMENT TO CHANGE MAIB PREMIUM IS REQUIRED.

However, a current Hire and Drive inspection report may need to be provided-see section 4 above – before the vehicle can be registered as a Hire and Drive.

- If the vehicle is over 4.5 t GVM, a replacement registration certificate and label will be sent to the registered operator.
- If adding hire and drive status to the vehicle, additional MAIB premium costs may need to be paid.
- When hire and drive status is removed from the vehicle, a refund of the difference in MAIB premium may be applicable – see section 2b above.

Application for Accreditation

- Application forms, manuals and guides are available from the Department's [website](#). The Hire and Drive Accreditation Guide contains the application form.
- A person, incorporated body, unincorporated body or partnership is eligible to apply for accreditation.
- An applicant for accreditation that is not an individual must nominate a person as the Responsible Person for the purposes of accreditation. A person nominated must be:
 - an officer or employee in the case of an incorporated body; or
 - a member in the case of an unincorporated body; or
 - a partner in the case of a partnership.
- A National Police Certificate for the individual applicant or the accredited operators' nominated Responsible Person is required to be submitted with an application for

accreditation (or if that person changes), and every subsequent 3 years. An application for an NPC is available from any Police Station or Service Tasmania shop. Fees may apply.

- Completed application forms should be lodged, with the [application fee](#), at a Service Tasmania shop.
- You will be notified in writing of the outcome of your application.

6. Like Further Information?

This information sheet is one in a series of Information Sheets listed below that provide further detail on a range of passenger transport matters. This information can be accessed from the Department's [website](#). Copies of the Information Sheets are available from *Service Tasmania* shops or by contacting the Telephone Enquiry Service on 1300 13 55 13.

Other Information Sheets available are:

- Large Passenger Vehicles
- Passenger Transport Services Operator Accreditation
- Taxi, Luxury Hire Car and Restricted Hire Vehicles
- Review of Decisions Under Passenger Transport Legislation
- Vehicle Inspections

More detailed information on the legislation relevant to Hire and Drive Vehicles (listed below) can be found on the Tasmanian Government's legislation [website](#).

- [Passenger Transport Services Act 2011](#)
- [Vehicle and Traffic \(Driver Licensing and Vehicle Registration\) Regulations 2000](#)
- [Vehicle and Traffic Act 1999](#)
- [Taxi and Hire Vehicle Industries Act 2008](#)

