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Essential Guidelines for Learner Driver Mentor Programs

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Learner Driver Mentor Programs (LDMPs) funded by the Tasmanian Government are required to follow these essential guidelines in line with grant deed requirements.

Learners

1. Learners in a LDMP must meet the following criteria to participant in the program:

   • Do not have access to a suitable supervisory driver and/or car

AND

   • Are not able to afford professional driving lessons to gain the minimum hours required to obtain a driver licence.

   Programs must have a process for ensuring leaners meet this criteria.

2. Programs have an induction process for learners.

Mentors

3. Mentors who volunteer with an LDMP must:

   • Hold a current Tasmanian full car licence without a period of suspension or disqualification during the past two years

   • Have a current Working With Vulnerable people Registration

   • Have a National Police Check

   • Not charge learners or ‘provide instruction for reward’ as per the Vehicle and Traffic Act 1999, including mentoring as part of their work

   Programs have a process for ensuring mentors meet this criteria.

4. Programs have an inductions process for mentors.
Resources

5. Funded cars are used solely for the purposes of the program.

6. Program cars must have current registration, be fully insured and housed at a safe, secure and accessible location.

7. Vehicle is maintained and complies with the Vehicle and Traffic (Vehicle Standard) Regulations 2001. This requires that all car/s are: ‘mechanically sound and all safety features are in full working order each time they are used’.

Coordination

8. Programs must have policies and procedures documented that address the following:

   • Recruitment (learners and mentors)
   • Behavioural and grievances
   • Car usage and maintenance
   • Health and safety
   • Confidentiality.

9. Have a Program Coordinator.

10. Programs provide information requested by Department of State Growth for reporting requirements.

11. Address any other legislative requirements relevant to programs.