

Application for Conveyance Allowance for Private Car Travel

Form ID: PT300-II (12/22)

Before you apply

Every application requires supporting documents and some applications will require more than one kind of document.

To find out what you need to provide to support your application, please visit:

www.transport.tas.gov.au/public_transport/student_travel/conveyance_allowance

Which terms would you like to apply for?

Full Year

OR

Term One

Term Two

Term Three

Term Four

Applicant (Parent or Guardian) Details

First name

Last name

Date of birth

Phone number

Driver licence number

Residential address

Suburb or town

Postcode

Postal address

Suburb or town

Postcode

Email address

By providing your email address, you agree to the Department of State Growth contacting you primarily by email for the purpose of administering Conveyance Allowance.

Bank Details

Account name

BSB

Account number

Student Details

Student One

First name	Last name
Date of birth	
School	Grade

Student Two (If applicable)

First name	Last name
Date of birth	
School	Grade

Student Three (If applicable)

First name	Last name
Date of birth	
School	Grade

Student Four (If applicable)

First name	Last name
Date of birth	
School	Grade

Trip Details

Drop Off Trips Per Day	Day	Student/s	Do you start your drive at your residential address? Y/N	Start Time	Drop Off Address	Drop Off Time	How many KM is your residential address from the drop off address?	Do you return directly to your residential address after drop off? Y/N	Finish Time
EXAMPLE		Peter	Y	7:30am	100 Main Hwy, Town	7:45am	25km	N	8:05am
Trip 1 AM	Mon								
	Tue								
	Wed								
	Thu								
	Fri								
Trip 2 AM	Mon								
	Tue								
	Wed								
	Thu								
	Fri								

Pick Up Trips Per Day	Day	Student/s	Do you start your drive at your residential address? Y/N	Start Time	Pick Up Address	Pick Up Time	How many KM is your residential address from the pick up address?	Do you return directly to your residential address after pick up? Y/N	Finish Time
Trip 1 PM	Mon								
	Tue								
	Wed								
	Thu								
	Fri								
Trip 2 PM	Mon								
	Tue								
	Wed								
	Thu								
	Fri								

Declaration

As part of this application, you are providing consent to the Department of Education and the Department of State Growth to share all necessary information, to process your Conveyance Allowance application.

Information shared can include, but isn't limited to:

- all documents associated with your application
- information about the students (including name, home address, enrolled school, type of enrolment)
- confirmation as to whether the student is attending the most educationally appropriate school and the reasons for this.

In submitting this application, you confirm all the following.

- You have read and understood the current information regarding Conveyance Allowance applications.
- You understand your obligation to advise the Department of State Growth if your situation changes.
- The information you have provided is true and correct, and that you understand it is an offence to make a false declaration.
- You have read the Personal Information Protection Statement (below).
- You authorise the Department of State Growth to conduct any checks it deems necessary to verify the authenticity of the information you have provided.

Personal Information Protection Statement

You are providing information to the Department of State Growth, which will manage that information in accordance with the [Personal Information Protection Act 2004](#).

The personal information collected here will be used by the Department, and may be disclosed to other authorities including the Registrar of Motor Vehicles, Metro Tasmania, the Department of Education, Children and Young People, the Department of Health and Human Services, the National Disability Insurance Agency and the Transport Commission, for the purpose of assessing initial and ongoing eligibility for Conveyance Allowance including cross-checking eligibility against other schemes, school enrolment and attendance details, school bus travel information and residential address records.

Failure to provide this information may affect the assessment of your application or result in records not being properly maintained. The Department may disclose information you provide to third parties to facilitate the Allowance or under other circumstances allowed for by law.

You have the right to access your personal information by request to the Department and you may be charged a fee for this service.

Signature

Date

Submit Application

Submit your completed application form and [supporting documents](#) by:

email passenger.transport@stategrowth.tas.gov.au

mail Passenger Transport
GPO Box 1242
Hobart TAS 7001

ENQUIRIES

Email passenger.transport@stategrowth.tas.gov.au

Phone 1300 135 513