

VEs need to understand the difference between the three as follows:-

Unladen Mass (UM) or tare weight

Is the total mass of the trailer when not carrying any load.

Gross Trailer Mass (GTM)

Is the total mass transmitted to the ground by the tyres of the trailer.

Aggregate Trailer Mass

Is the total mass of the trailer when carrying the maximum load recommended by the manufacturer.

Category 2 and 3 seating

Leading up to the introduction of the AVC scheme registered operators when presenting their vehicle for inspection, were required to provide a certificate issued by the Department for additional child seats (category 2 and 3) that have been fitted or removed from a vehicle.

This type of modification now requires modification approval from an AVC if the registered operator cannot provide a certificate for the seats from the Department or interstate Authorities.

8. Retirement

This will be the last bulletin I will be editing, I will be retiring in July 2017. I would like to take this opportunity to thank Proprietors/VEs who have undertaken inspections on behalf of the RMV.

I have been in AIS Compliance Unit for eleven years and during this time I would like to think I made significant changes to the scheme for the better for example, the introduction of refresher training, vehicle inspection checklist books, National Police Certificates and regular correspondence with VEs just to mention a few. This, however would not have been possible without your dedication as a VE and staff within AIS Compliance Unit, in particular Karen Sames, thank you one and all.

I hope you give my predecessor the help and dedication you have shown me over the years, and I wish you and your family well.

Contact details

If you have any comments or feedback on this issue or suggestions/information for future issues please let us know by emailing the editor, Russell Clark, at ais@stategrowth.tas.gov.au or telephone (03) 6166 3271.

More information and relevant forms can be found on the AIS website at

<http://www.transport.tas.gov.au/vehicleinspections/ais>

9. Reminder

AIS Proprietors are reminded that they are responsible for and need to have their VEs sign the attached "AIS Information Bulletin" declaration signifying that they fully understand any new requirements or instructions in this bulletin. Sole Proprietors still need to sign off the declaration. Bulletins and declarations must be filed in your AIS Information Bulletin folder.

10. Questions

If you have any questions about this bulletin contact the AIS Compliance Unit on 6166 3271.

11. Phone Numbers

AIS Compliance Unit

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Refresher training bookings

6166 3272

Integrated Tasmanian Government Contact Centre (ITGCC)

1300 13 55 13

Defect notices

6166 4871

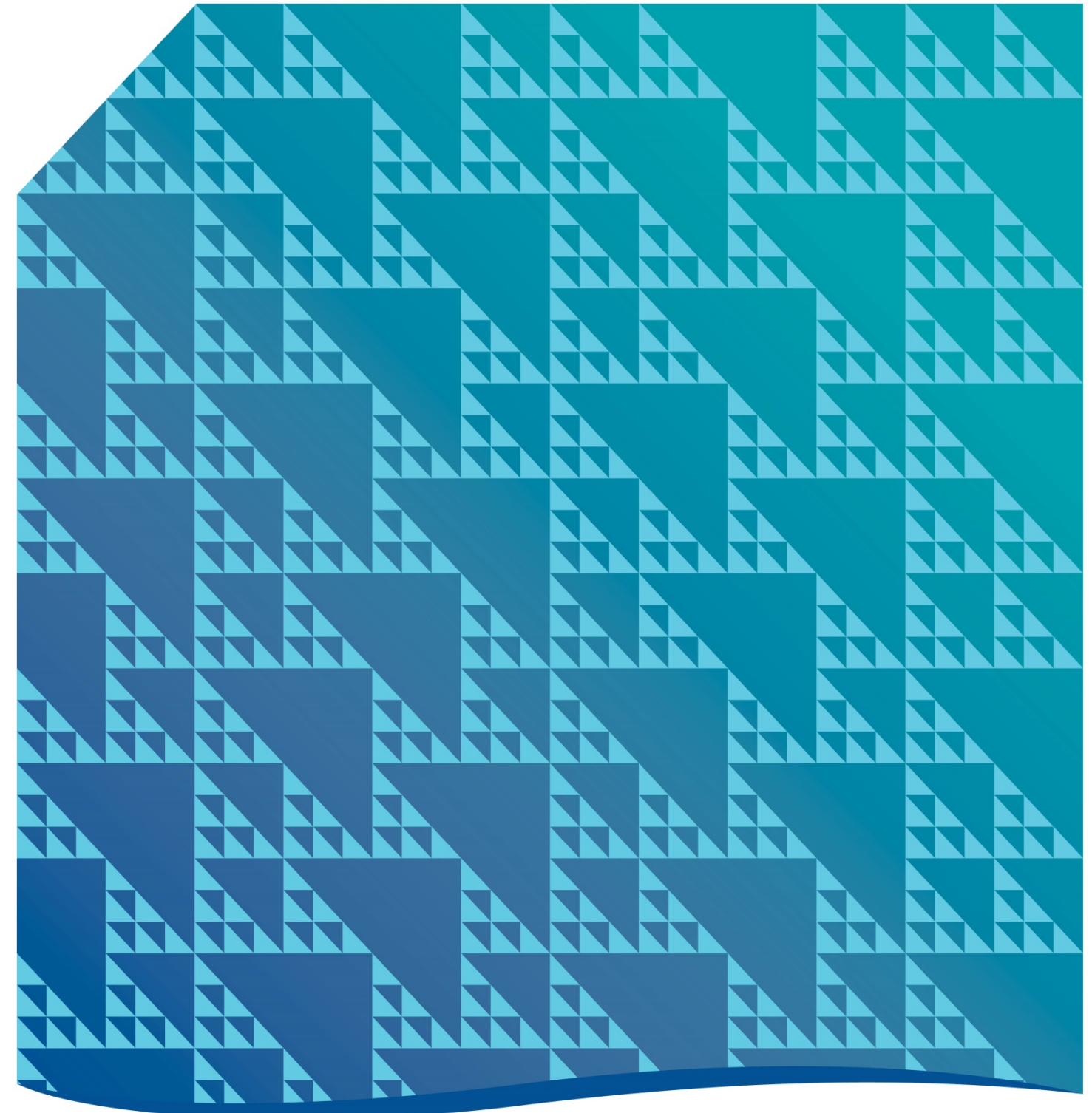
Tas TAFE

Quiz bookings

1300 362 175

Automotive Studies

6777 2664



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1. Introduction

Welcome to the twenty first edition (issue 21) of the AIS Information Bulletin. Please take your time to read this bulletin. If you have any questions please feel free to ring AIS Compliance Unit on 6166 3271.

2. Version 18 disk

Enclosed with this Information Bulletin is version 18 of the AIS disk for Proprietors to distribute to their Vehicle Examiners (VEs). Please destroy your version 17 disk/s on receipt of the new disk/s.

Amendments to the manuals include:

LVIM

- Section 14 – Certified safety cables can be used in lieu of chains up to 2.5t.
- Section 15 – Additional approved security cameras added to list.
- Section 16 – Accelerator included in testing of dual controls
- Appendix N - AES list deleted from appendix

NHVIM

No amendments

LVAISPM

- Chapter 2 - New AIS forms introduced for Notification of change of conditions
- Chapter 4 – Changes to AIS and Proprietor requirements
 - Proprietors no longer required to undertake initial VE training with TasTAFE
 - Proprietors now required to undertake on line training
 - Proprietors now required to provide a NPC every three years
 - AIS/VEs can be cancelled after being placed on hold longer than twelve months
- Chapter 7 – Changes to AIS Reference group representation
- Chapter 8 – Defining difference between UM/ATM/GTM
- Chapter 11 – H&D vehicles only require pre-registration inspection as initial inspection if under three years of age

HVAISPM

- Changes detailed above in LVAISPM up to and including chapter 7

NHVAISPM

- Changes detailed above in LVAISPM up to and including chapter 7

You are reminded to make yourself familiar with the amendments in the manuals and AIS forms.

3. Change to Proprietor conditions

On line learning

New Proprietors are no longer required to undertake the initial VE course conducted by TasTAFE unless they have also been nominated to be a VE.

As highlighted above under amendments to the disk, nominated Proprietors are now required to complete an online training course administered by the AIS Compliance Unit. The purpose of the Proprietors knowledge course is to ensure those who have nominated to become a Proprietor are aware of their responsibilities under the scheme.

If a person nominated to be Proprietor is an existing VE, you are still required to complete this on line course.

If the person nominating to become a Proprietor has already completed the Proprietors knowledge course, you will not be required to complete it again, unless requested by the Department.

The person nominating to become an AIS Proprietor must complete this course within three weeks of being enrolled. Failure to complete this course within the specified timeframe may result in your AIS being placed on hold.

Any new nominated AIS will not be audited until the Proprietor has completed the quiz.

National Police Certificate

All new Proprietor nomination forms must also be accompanied with an original National Police Certificate (NPC), no older than 90 days. Details on submitting a NPC are covered further in your Procedures manual under “National Police Certificates/Knowledge Quiz”

If the nominating Proprietor is an approved VE, there is no requirement for a new NPC to be submitted with the change of conditions form.

4. Change to AIS/VE requirements

Can a LVAIS be placed on hold?

Yes, this is detailed further in Chapter 6 “Audits” and Chapter 7 “Breaches and Sanction”. Further to this a LVAIS can be placed on hold for the following:-

- Non-payment of annual fees
- LVAIS being placed on hold due to not having an active VE

If a LVAIS has been on hold for 12 months and has not attempted to rectify the cause of being placed on hold, the LVAIS will be cancelled, which means, should they wish to re-establish their LVAIS after the specified time they will need to re-nominate to be an LVAIS.

LVAISs that have been cancelled due to circumstances highlighted above will be formally notified of the Departments intention to cancel their LVAIS by the RMV.

Can a Vehicle Examiner be placed on hold?

Yes, this is detailed further in Chapter 7 “Breaches and Sanction” of your procedures manual. Further to this you can be placed on hold in the event their nominated AIS has been

placed on hold for the following:-

- Non-payment of annual fees
- LVAIS being placed on hold due not having an active VE

If you have been on hold for 12 months and not attempted to rectify the cause of being placed on hold your VE status will be cancelled, which means, should you wish to re-establish your VE status after the specified time you will need to reapply and undertake initial VE training with TasTAFE.

VEs that have been cancelled due to circumstances highlighted above will be formally notified of the Departments intention to cancel your status by the RMV.

5. Refresher training 2017

Refresher training courses will continue in 2017. I encourage all VE's take the time to attend training. The intent of the training is to update VEs on any new procedure changes and areas of inspections highlighted during the course of the year by VEs worthy of discussion.

Enclosed in this bulletin are dates/timings etc. for training in 2017 which will include bi-annual refresher knowledge quiz training for VEs required to sit the quiz in 2016.

6. External Training Audit Assessment & Compliance (ETAAC)

Recent changes to Registration & Licensing Services (R&LS) has seen the introduction of ETAAC whose role is to coordinate and administer on line learning and business improvements within R&LS, in particular AIS Compliance Unit.

ETAAC is headed by Narelle Hill. Most of you would remember Narelle who worked in AIS Compliance Unit as our Support Officer, before undertaking the project for the delivery of vehicle inspection services and other projects.

I'm sure you will join me in welcoming Narelle back, and although not directly involved in the day to day running of AIS Compliance Unit she will remain closely tied to the unit in regards to on line learning and administration.

7. Let's torque

Unladen Mass versus ATM and GTM

To understand weight requirements of a trailer