

# Notification of Change of Conditions

Tick	Station & Vehicle Examiner type	Station & Vehicle Examiner number			
	AIS				
	AMBRIS				
	AVCAIS				
	VE				
	MBE				
	AVC				
Tick	Please tick and add details for all changes required				
	<b>Cease being a Station</b>				
	<b>Change of Station details</b> Details to be changed: ..... <b>Note:</b> If change of premise location an \$88.00 Site Inspection fee is required, please fill in payment details below.				
	<b>New phone number</b>				
	<b>New postal address</b>				
	<b>New email address</b>				
	<b>Remove Vehicle Examiner</b> Number: ..... Name: .....			Date Ceased Employment	/ /
	<b>Add Vehicle Examiner</b> Number: ..... Name: .....				
	<b>Nominate a new/alternative Proprietor</b>	Alternative Proprietor dates	/ /	to	/ /
	Name: ..... Email address: ..... <b>Important note:</b> This person will need to provide an email address and a current National Police Certificate (NPC) and pass the Proprietor Knowledge Quiz before this request can be processed.				
Declaration					
Name of Proprietor/Contractor				Date	/ /
Signature					
Payment details only required for a Change of Premise location					
Name on Card					
Credit Card Number		Card Type			
CCV (3 digit number on back of card)		Expiry Date		/ /	
Cardholder					
Signature		Date		/ /	

If paying by Cheque please make the cheque payable to the Department of State Growth and send to the AIS Compliance Unit  
GPO Box 536 HOBART TAS 700, email address [ais@stategrowth.tas.gov.au](mailto:ais@stategrowth.tas.gov.au)

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