

11. Russell's replacement

Most of you would be aware that Russell retired last year. I (John Wilson) was lucky enough to be appointed as his replacement in late August. Since then I have been busy familiarising myself with the scheme and its members.

I have had the opportunity to meet many of you through the face to face refresher training sessions and have spoken to many more of you over the phone.

I must say that I am impressed by the professionalism displayed by a vast majority of the scheme members and I look forward to working with all of you to continue to improve the scheme.

12. Reminder

AIS Proprietors are reminded that they are responsible for and need to have their VEs sign the attached "AIS Information Bulletin" declaration signifying that they fully understand any new requirements or instructions in this bulletin. Sole Proprietors still need to sign off the declaration. Bulletins and declarations must be filed in your AIS Information Bulletin folder. If you do not have a red bulletin folder please contact the AIS compliance area and they will send you out a replacement.

13. Questions or Suggestions

If you have any questions about this bulletin contact the AIS Compliance Unit on 6166 3271.

If you have any suggestions as how to improve the scheme please raise them with myself or via your relevant Reference Group representative.

14. Answering Machine

When leaving a message on the Departments answering machine can you clearly leave your name, return phone number and a brief description of what you would like addressed and we will endeavour to get back to you as soon as possible.

15. Contact details

AIS Compliance Unit

John Wilson – Team Leader Accreditation (AIS)

6166 3271 (W)

0419 313 910 (M)

Karen Sames – AIS Officer

6166 3270 (W)

0419 378 174 (M)

Sacha Pawlowski – AIS Officer

6166 3265 (W)

Rebekka Hunter - AIS Support Officer

6166 3272 (W)

Narelle Hill – ETAAC Coordinator

6166 3266

Refresher training bookings

6166 3270

Knowledge Quiz Enrolment

ais@stategrowth.tas.gov.au

Vehicle Standards Area

6166 3261

Integrated Tasmanian Government Contact Centre (ITGCC)

1300 13 55 13

Defect notices

6166 4871

Tas TAFE

Automotive Studies

6777 2664

If you have any comments or feedback on this issue or suggestions/information for future issues please let us know by emailing the editor, John Wilson, at ais@stategrowth.tas.gov.au or telephone (03) 6166 3271.

More information and relevant forms can be found on the AIS website at

<http://www.transport.tas.gov.au/vehicleinspections/ais>

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1. Introduction

Welcome to the twenty second edition (issue 22) of the AIS Information Bulletin. Please take your time to read this bulletin. If you have any questions please feel free to ring AIS Compliance Unit on 6166 3271.

2. Version 19 disk

Enclosed with this Information Bulletin is version 19 of the AIS disk for Proprietors to distribute to their Vehicle Examiners (VEs). Please destroy your version 18 disk/s on receipt of the new disk/s.

This will be the last version that will be distributed as a disk, all future versions will be accessed online.

Summary of Changes

A full list of all of the amendments to each manual has been provided on the disk as a summary of changes.

You are reminded to make yourself familiar with the amendments in the manuals and AIS forms and complete the declaration attached to this newsletter.

3. Change to Refresher Quiz Enrolments

On line learning

As of April 2018 the Department of State Growth will take over the administration of the AIS Refresher Quiz. This will mean that you no longer enrol through Tas TAFE and will enrol through the AIS compliance area. The other thing is that the current fee to complete the quiz will be dropped entirely with this change.

All Proprietors will have recently received an e-mail from Narelle in our External Training, Assessment, Audit and Compliance (ETAAC) area requesting individual e-mail addresses for each Vehicle Examiner, if these can be provided promptly it will stream line the enrolment process.

Reminders will continue to be sent to VEs informing when they are due to complete the quiz and resubmit a National Police Certificate.

The New VE initial training will continue to be provided by Tas TAFE. Enquiries regarding enrolments for new VE initial training should be addressed to the Automotive Studies area of Tas TAFE via the contact details at the end of this bulletin.

4. AIS fees

Removal of annual fee from 1 July 2018.

Good News! From the 1st July 2018 we will cease to collect the \$143 annual station fee. Those stations with an anniversary date prior to 1 July 2018 will still be required to pay the fee for the 17/18 financial year.

The initial application fee to become an AIS will reduce to \$165 and the \$88 site inspection fee will remain.

5. Ordering Vehicle Checklist books

A quick reminder to all VEs that when you start to get low on vehicle checklists sheets in your book it's time to order another one. Just complete vehicle checklist book order form available on the disk and send either via e-mail or post through to our friendly ETAAC team who will process the application within 2 to 3 working days. We are not able to take orders over the phone, or e-mailed without an application form.

6. Refresher training 2018

Refresher training courses will continue in 2018. I encourage all VEs take the time to attend training. The intent of the training is to update VEs on any new procedure changes and areas of inspections highlighted during the course of the year by VEs worthy of discussion.

If any Proprietor or VE wishes make suggestions as to what they consider should be covered in the refresher training your suggestions will be gratefully accepted and considered.

7. Fax

A reminder that the Department of State Growth made a decision some time ago to remove all fax machines, therefore you will need to send order forms, stat decs etc via email or mail. It is not a requirement for AIS's to have fax availability either.

8. VE technical and vehicle ID enquiries

Recent changes to Registration & Licensing Services (R&LS) has seen the Vehicle Standards area and the AIS area working from the same office allowing for a better use of the skills and knowledge in both areas.

Due to the closer alignment of the areas it has been determined that the all vehicle technical and identification enquiries should be addressed by our Vehicle Standards team.

Having regard for the above if you could contact Malcolm or Darren in the Vehicle Standards area either by phone on 6166 3261 or email vehicle.standards@stategrowth.tas.gov.au with your vehicle technical and ID enquiries they will be happy to assist.

Other enquiries regarding the administration of the AIS scheme will continue to be administered by the AIS Compliance unit who can be contacted via the contact details listed at the end of this bulletin.

9. AIS Reference group representation

Each area of the AIS scheme now has representation on the AIS Reference Group. The reps are as follows:

AIS - Stephen Caplice, Ph: 6234 8868 or 0418 148 608

AMBRIS – Petrina White,
petrina@crampbros.com.au

AVC – Eddie van den Berg, Ph: 0407 930 542

eddie@bttengineering.com.au

If you wish to raise matters for the Reference Group to consider you should contact the relevant representative and document the matter so it can be considered by the group.

10. Let's torque Vehicle body types

To ensure that vehicles are correctly recorded on Motor Registry System (MRS) and the vehicle operator is covered by the correct MAIB classification it is important that VEs allocate the correct body type to vehicles that they are inspecting. The following provides guidance on classifying the most commonly misaligned body types:

Bus

A bus is a passenger vehicle that has more than 9 seating positions. It will have either MD or ME vehicle category on the identification plate. All vehicles with more than 9 seats must be recorded as a bus. People movers with 9 or less seats are to be classified as station wagons.

Van

A van is a vehicle that is predominantly designed and constructed as a goods carrying vehicle and will have a NA classification on the identification plate. These are not to be confused with people movers such as Tarago's etc that are commonly called vans but are in fact station wagons for registration purposes.

Sedan / Wagon

The classification of sedan and station wagon are the only body types currently available to describe the body types of passenger vehicles with 9 or less seats on the MRS. Whilst there are no MAIB implications for getting these wrong it is certainly preferable to use the description that best suits the vehicle in question. The terms hatchback and SUV are commonly used in the automotive industry, however they are not available on the MRS. As a general rule; if the Hatch or SUV doesn't have side windows behind the C Pillar it should be classified as a sedan. If it has windows behind the C Pillar it is a wagon.