

What to do if you have purchased a vehicle classified as a Repairable Write Off?

Preparing my repairable written off vehicle for its structural inspection

What should I do?

Firstly refer to the following brochures, these are available from *Service Tasmania* outlets and most auction houses:

- Written- off vehicles
- Repair diaries for written-off vehicle inspection

Checklist - what do I need to do?

- Receipt of purchase of vehicle
- Photos of vehicle in its damaged state from the Auction house
- Consider your repair options; discuss the repairs with a qualified person.
- Discuss inspection options with an Approved Motor Body Repair Inspection Station (AMBRIS), remember they will be inspecting your vehicle!
- If the vehicle was classified as a repairable write off after **1 July 2012** it is highly recommended that you provide a repair diary of the repairs to the vehicle
- Do not remove any label issued to a WOVV status vehicle. The label must remain affixed when presented for a WOVV clearance inspection. In the event a WOVV label needs to be removed as part of the repair process, evidence of the label being affixed must be recorded and presented as part of the repair diary at the time of WOVV inspection. Once a Written Off Vehicle Label is affixed to a vehicle, the only person authorised under legislation to remove the label and clear the WOVV status are Transport Inspectors.
- Keep any receipts for purchase of parts/labour etc
- Take photos of the vehicle during the course of repairs
- Do you need to have the vehicle inspected by an AMBRIS during the course of the repairs?
- Discuss this option with the AMBRIS
- Prepare your repair diary which should include :-
 - Receipt of purchase
 - Photos of vehicle in its damaged state
 - Receipts of purchase of parts
 - Photos and descriptions of repairs to vehicle
 - Invoice from the person who repaired the vehicle
 - A printed wheel alignment report if a structural repair has been completed.
 - Does the vehicle require a certificate for deployed air bags etc (**AMBRIS 5** this is only available from an authorized dealer of the manufacturer)
 - Was the vehicle water immersed? You will require a certificate (**AMBRIS 6** this is only available from an authorized dealer of the manufacturer)
- Complete your repair diary as per the sample repair diary
- Include this checklist with your repair diary

Where can I get a sample repair diary from?

Discuss this with your AMBRIS who can provide advice and samples of diaries, or alternatively visit our website at http://www.transport.tas.gov.au/vehicle_inspections for more information.