

# Tasmanian Industry Participation Plan for use with the Department of State Growth's National Prequalification System for Civil (Road and Bridge) Construction Contracts

The Tasmanian Government is committed to maximising opportunities for local suppliers to compete for and win Government procurements. As part of this commitment, and following consultation with the Civil Contractors Federation of Tasmania, the Department of State Growth has prepared this bespoke Tasmanian Industry Participation Plan (TIPP) template for use for road and bridge construction procurements.

A TIPP is a strategic document aimed at improving opportunities for Tasmanian small to medium enterprise businesses in Government funded or resourced projects. The purpose of the Plan is to assist in the development of Tasmanian SME industry and ensure that those SMEs are provided with every opportunity to participate in both Government procurement activity and in major private projects, funded partly by Government.

As part of an application for registration under the Department of State Growth's assessment of National Prequalification System for Civil (Road and Bridge) Construction Contracts, civil contracting firms are able to complete and submit this TIPP template. Following evaluation, the score allocated to the contractor's TIPP response will stand for its entire period of prequalification with the Department (a maximum of three years). In accordance with Treasurer's Instruction PF-2, a contractor's standing TIPP score will form a minimum of 25 per cent of the overall evaluation criteria for each Request for Tender process the contractor submits a response to.

Should a contractor believe it has additional evidence of its positive impact on Tasmanian SMEs which warrants a re-assessment of its standing TIPP score, the Department can undertake a re-assessment of the additional information. Please note that the Department will not undertake a re-assessment of a contractor's standing TIPP score more frequently than every 12 months.

For more complex and diverse projects, the Department reserves the right to request a TIPP submission independent of the standing score attached to a contractor's prequalification. The requirement to complete a project specific TIPP will be clearly set out in the Request for Tender documentation. A contractor's score for a project specific TIPP will only apply for the purposes of evaluating the project for which it was submitted for and will not affect its standing TIPP score.

Queries regarding this process are to be directed to the [contractservices@stategrowth.tas.gov.au](mailto:contractservices@stategrowth.tas.gov.au) email address.

**Contractor's name**

**Contact person**

**Postal address**

**Email address**

**Telephone number**

**Please be advised that the information provided in response to the questions must only relate to civil construction projects undertaken in Tasmania within the last 12 months. Projects undertaken prior to this time and/or for other jurisdictions will not be considered for the purposes of this TIPP assessment.**

*\* Tasmanian SMEs are Tasmanian businesses employing less than 200 people.*

### **1. Are you a Tasmanian SME\*? Do you employ Tasmanians?**

*This question contributes 25% to the overall assessment of this TIPP.*

*Below are some examples you may consider including in response to this question:*

- *Are you a Tasmanian SME?*
- *How many people do you employ in Tasmania? How many FTEs?*
- *Provide an estimate of the number of labour hours worked by Tasmanian-based employees versus other employees over the past 12 months.*
- *If you are not a Tasmanian SME, will you be setting up a local Tasmanian office and employing local staff?*

### **2. Where will the goods or services be sourced from?**

*This question contributes 15% to the overall assessment of this TIPP.*

*Below are some examples you may consider including in response to this question:*

- *Does your business provide all the goods and services identified in your submission?*
- *Provide an estimate of the value of locally sourced goods and services versus imported, including the location of where materials will be sourced*
- *Outline how your company will incorporate local products, services and capabilities into delivering projects to maximise opportunities for local suppliers.*

### **3. Opportunity for Tasmanian SME\* involvement**

*This question contributes 25% to the overall assessment of this TIPP.*

*Below are some examples you may consider including in response to this question:*

- *Will your company source components from other Tasmanian SMEs or sub-contractors? If possible, provide details.*
- *How will your company identify and engage with sub-contractors or other Tasmanian SMEs to deliver projects in order to maximise opportunities for local suppliers? Will your company use existing supply chains or advertise sub-contracting or supply opportunities? Will your company liaise with local industry groups?*
- *How will your company ensure that Tasmanian SMEs are not disadvantaged when competing with other suppliers to provide goods or services?*
- *Are there opportunities to transfer skills to a Tasmanian SME or sub-contractor?*

#### **4. Building the capacity and capability of the industry**

*This question contributes 25% to the overall assessment of this TIPP.*

*Below are some examples you may consider including in response to this question:*

- *Are there any other benefits that your organisation will provide to the Tasmanian economy?*
- *Will trainees or apprentices be appointed? If yes, how many and in which profession?*
- *What is the businesses' three year planned intake of trainees and/or apprentices?*
- *How many trainee or apprentice placements are planned for Tasmania?*
- *Does your organisation support ongoing development of professional staff?*
- *Does your organisation provide opportunities for pathways to employment for Tasmanian Aboriginals?*
- *Does your organisation provide opportunities for pathways to employment for disadvantaged Tasmanians?*
- *Do you support the Tasmanian community, for example through formal support, sponsorship, volunteering or in-kind support?*

#### **5. Local innovative solutions**

*This question contributes 10% to the overall assessment of this TIPP.*

*Below are some examples you may consider including in response to this question:*

- *Does your submission involve adding value to imported goods or services through local development or innovation?*
- *Is your organisation developing strategies to provide goods or services to the Tasmanian economy that have historically been imported from interstate or overseas?*
- *Does your organisation offer any innovative solutions that might benefit the broader Tasmanian community and economy? Provide details.*

#### **Completed and endorsed**

.....  
(Name and position – print)

.....  
(Supplier name)

.....  
(Signature)

...../...../.....  
(Date)