

Passenger Conduct Code for School Bus Services Meeting Record

Student name(s)		Date / time of incident	
Bus operator		Bus route	
Meeting requested by			
<input type="checkbox"/> School	<input type="checkbox"/> Parent/carer	<input type="checkbox"/> Bus operator	<input type="checkbox"/> Other
Meeting Attendees			
<input type="checkbox"/> School	Name, position/title:		
<input type="checkbox"/> Parent/carer	Name, position/title:		
<input type="checkbox"/> Bus operator	Name, position/title:		
<input type="checkbox"/> Other	Name, position/title:		
Reason for meeting			
Discussion notes			
Outcome			
Attendee's signature and Agreement of Outcomes			
Signed (School)		Date	
Signed (Parent/carer)		Date	
Signed (Bus operator)		Date	
Signed (Other)		Date	