Passenger Conduct Code for School Bus Services Meeting Record

Student name(s)			Date / time of incident	
Bus operator			Bus route	
Meeting requested by				
☐ School	☐ Parent/carer	☐ Bus operat	or	☐ Other
Meeting Attendees				
☐ School	Name, position/title:			
☐ Parent/carer	Name, position/title:			
☐ Bus operator	Name, position/title:			
☐ Other	Name, position/title:			
Reason for meeting				
Discussion notes				
Outcome				
Attendee's signature and Agreement of Outcomes				
Signed (School)			Date:	
Signed (Parent/carer)			Date:	
Signed (Bus operator)			Date:	
Signed (Other)			Date:	