

Accredited Taxi Operators - Requirement to Keep Certain Records

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The [Passenger Transport Services Regulations 2013](#) (r10A) require accredited taxi operators to keep the following records, in addition to those required to be kept in accordance with the Accreditation Standards which are set out in the [Accreditation Manual](#):

- accreditation number
- the number of persons engaged as drivers for the service
- the following details of drivers:
 - » driver licence number
 - » date that person commenced driving for the service
 - » date that person ceased driving for the service
- the number of vehicles being operated as taxis
- the following details of each vehicle:
 - » registration number
 - » VIN
 - » date the vehicle commenced to be operated
 - » date the vehicle ceased to be operated.

Accredited taxi operators need to:

- keep their accreditation certificate with their accreditation records
- ensure the Driver Register records all required details of drivers
- ensure the Vehicle Register records all required details of taxis.

Records must also be kept of:

- any breach of the Accreditation Standards
- any occasion during which a taxi:
 - » broke down when it was being used for the service
 - » was used when it wasn't registered
 - » was driven by an unlicensed driver
 - » was unable to complete the service due to a mechanical or other fault

- any incident occurring during the provision of the service that resulted in:
 - » an injury to a person that required treatment by an ambulance officer or in a hospital
 - » the vehicle being damaged to such an extent that the vehicle couldn't complete the service
 - » a complaint being made to the police containing allegations of assault, indecency or indecent assault
 - » the taxi driver being charged with a serious offence or disqualified from driving
- a record of:
 - » any accidents, incidents or complaints made about the taxi service
 - » any complaint by a person who is accompanied by an assistance animal or guide dog
 - » all current policies, procedures and training records in relation to the service.

An accredited taxi operator must comply with any requirement by the Transport Commission to provide it with records.

ENQUIRIES

Email operator.accreditation@stategrowth.tas.gov.au

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