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| --- | --- |
| **Project Name:** |  |
| **AG Approval Value** | $Enter amount as per the approved Milestone Schedule/Instrument of Agreement |

|  |
| --- |
| **Current Milestone Schedule** |
| **Milestone Number** | **Milestone Title** | **Milestone Month** | **Milestone Amount $** |
| 1 |  Insert current approved milestone schedule information |   |   |
| 2 |   |   |   |
|  |   |   |   |
|  |   |   |   |
|  |   |   |   |
|  | **Total** must match AG Approval Value |  |

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| --- |
| **Proposed Milestone Schedule** |
| **Milestone Number** | **Milestone Title** | **Milestone Month** | **Milestone Amount $** |
|  |  List only the milestones that are to be changed |   |   |
|  |   |   |   |
|  |   |   |   |
|  |   |   |   |
|  |   |   |   |
| Please ensure that the proposed changes do not alter the total amount shown above. |

|  |  |  |
| --- | --- | --- |
| Does the proposed change cross over into future financial years? *(Please tick one).* If ‘Yes’, then proposed budget movements will be subject to approved changes, as part of the Australian Government MYEFO and/or May budget processes. There may also be an option to modify the milestone description, if applicable and subject to approval, to ensure the allocated budget remains within the agreed financial years for the project. | YesNo  | [ ]  [ ]  |

**Reason for change *(this must be completed)*:**

**Approved by:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name:** | Click here to enter your name. *Note: a hard-copy signature is not required* |  | **Date:** | Click here to enter a date. |
|  | *Project Manager*  |  |  |  |